

TOWN OF LEEDS
ORDINANCE NO. 2008-07

ADOPTING THE CONSOLIDATED FEE SCHEDULE
FOR THE TOWN OF LEEDS, STATE OF UTAH

WHEREAS, the staff of the Town of Leeds reviewed and made recommendations on the Consolidated Fee Schedule, which outlines the costs of goods and services to the public, and

WHEREAS, at the Town Council Meeting on October 30, 2008, the Consolidated Fee Schedule was discussed at a Public Meeting, comments made, and the costs of some items increased and some items decreased, and

WHEREAS, the Consolidated Fee Schedule has now been updated and is ready for approval by the Town governing body

NOT THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LEEDS, UTAH, that the attached Consolidated Fee Schedule, be adopted, and be effective as of Monday, November 17, 2008.

PASSED AND ADOPTED BY THE LEEDS TOWN COUNCIL, STATE OF UTAH, ON THIS 12TH DAY OF NOVEMBER, 2008 BY THE FOLLOWING VOTE:

	AYE	NAY	ABSTAIN	ABSENT
Trudy Law	<u> X </u>	_____	_____	_____
Alan Roberts	<u> X </u>	_____	_____	_____
Keith Sullivan	_____	_____	_____	<u> X </u>
Frank Lojko	<u> X </u>	_____	_____	_____
Jared Westhoff	<u> X </u>	_____	_____	_____

Trudy Law, Mayor
Town of Leeds

Attest: Debbie Shakespeare
Clerk/Recorder

TOWN OF LEEDS

CONSOLIDATED FEE SCHEDULE

OCTOBER 2008

I. ADMINISTRATION

- a. Certified Mail ...\$5.00
- b. Certified Mail regarding delinquent account ... \$10.00
- c. Copies – Customer Provided
 - 8.5” x 11” ... \$.10 per page
 - 8.5” x 14” ... \$.15 per page
 - 11” x 17” ... \$.20 per page
- d. Copies – Legal / Official Documents
 - 8.5” x 11” ... \$.20 per page
 - 8.5” x 14” ... \$.30 per page
 - 11” x 17” ... \$.40 per page
 - Audio tape of Public Meeting\$30.00 each
- e. Copies – Maps
 - 8.5” x 11” Black and White \$5.00
 - 8.5” x 11” Color ... \$7.00
 - 11” x 17’ Black and White ...\$8.50
 - 11” x 17’ Color ...\$10.00
 - 17” x 22’ Black and White ...\$12.00
 - 17” x 22’ Black and White ...\$15.00
- f. Fax Transmissions
 - 1st page sending or receiving \$2.00
 - Each additional page ...\$1.00 each
- g. GRAMA Requests
 - Request must be in writing
 - Once request is received, the Town Office has ten (10) days to fill the request
 - Applicant will pay for all expenses associated with the government records request, including research, supplies to grant the request, travel expenses, etc.
- h. Notary Service
 - Resident of Leeds ... No Charge
 - Non-Resident ...\$5.00 per signature
- i. Return Check Fee
 - Any returned check ...\$25.00 per item
 - Certified Mail to notify of delinquent account \$10.00

- II. BUILDING PERMITS AND IMPACT FEES
 - a. Building Permit Application (NCR) ...\$5.00
 - b. Building Permit Filing Fee ...\$100.00
 - c. Building Permit Fee ...Based on Valuation
 - d. Building Permit Extension Fee ...1% of evaluation of home
 - e. Excavation Permit ...based on volume of earth removed
 - f. Excavation Plan Review ...based on volume of earth removed
 - g. Impact Fees
 - Park Impact Fee ...\$1,300.00
 - Road Impact Fee ...\$3,295.00
 - Public Safety Impact Fee...\$525.00
 - h. Professional Fees
 - Attorney ...Actual Cost to Town
 - Engineer ...Actual Cost to Town
 - Other ...Actual Cost to Town

- III. CEMETERY
 - j. Cemetery Plot
 - Resident ... \$300.00
 - Non-Resident ...\$600.00
 - b. Exhumation ...\$500
 - k. Internment
 - i. Weekdays ... \$450
 - ii. Weekends & Holidays ... \$550.00
 - iii. Moving Headstones ... Actual Cost to Town
 - l. Sale of Plot back to the Town ...\$50.00

- IV. CIVIL PENALTIES FOR VIOLATION OF ORDINANCES
 - a. Abatement Costs
 - Removal of noxious weeds; garbage, refuse, deleterious objects or structures, including staff time ...\$50.00 per hour
 - b. Penalties
 - First Offense ...\$100.00
 - Second Offense - Same within twelve (12) months ...\$250.00
 - Third or More Offense – Same within twelve (12) months ...\$500.00
 - Civil Penalties assessed for multiple offenses for previously cited violations within a twelve (12) month period shall be in addition to the civil penalties assessed on the prior citations for the same offense.

- V. LICENSES
 - a. Alcohol License
 - On Premise, Beer Only ...\$ 200.00
 - b. Animal Licenses
 - Dog, each license, up to 4 dogs\$5.00 each
 - Kennel License , for over 4 dogs ...\$25, plus each dog license
 - Commercial Kennel License, see Conditional Use Permit & Business License
 - c. Business License – General Commercial Only ...\$50.00
 - d. Business License – Home Occupation Only ...\$50.00

- e. Late Fee Penalty on License Renewal
 - 30 Days Late ...\$40.00
 - Each Month Thereafter ...\$25.00

VI. PARKS AND BUILDING USE

- a. Rental to Residents - Peach Pit Pavilion (Non-Refundable)
 - 4 hours or less, each day ...\$25.00
 - Over 4 hours, each day ...\$50.00
- b. Rental to Non-Residents – Peach Pit Pavilion (Non-Refundable)
 - 4 hours or less, each day ...\$50.00
 - Over 4 hours, each day ...\$100.00
- c. Peach Pit Pavilion – Cleaning Deposit (Refundable)
 - Refundable, within 7 days ...\$25.00

VII. PERMITS

- a. Encroachment Permit
 - Initial Permit ...\$1,050.00
 - Refundable after inspection ... \$500.00
 - Refundable after 1 year ...\$500.00
- b. Handbill Permits
 - Permit... \$30.00
 - Cleanup Bond, Refundable within 7 days \$200.00
- c. Non-Profit Organizations ...\$1.00
- d. Open Air Display Permit ... \$125.00
- e. Peddler, Solicitor, or Itinerant Permit
 - Per Week ... \$100.00
 - Per Year ...\$400.00
- f. Sign Permits
 - Permanent, Each ...\$50.00
 - Temporary, Each ...\$25.00
- g. Special Event Permit ... \$100.00

VIII. PLANNING / DEVELOPMENT FEES (Non-Refundable)

For obligation police, legal recovery fees, news publication, and administrative costs.

- a. Annexation Application ... \$800.00
- b. Appeal Application
- c. Conditional Use Permit
 - Category 1 ...\$100.00
 - Category 2 ...\$350.00
 - Category 3 ...\$2,000.00
- d. General Plan Amendment Application ...\$1,000.00
- e. Hillside Permit Review ... \$200.00
- f. Lot Line Adjustment ... \$200.00
- g. Ordinance Amendment Application ... \$1,000.00
- h. Sign Review Board ... \$100.00
- i. Site Plan Review ... \$200.00 plus \$50.00 per acre

Site Plan Review is used for commercial, industrial and institutional developments; site plans to the Hillside Review Board; site plans that go to the Planning Commission. Exceptions are Public Schools and minor additions to existing buildings.

j. Subdivisions

Conceptual Review ...\$250.00 plus \$25 per lot

(Fees to be applied to Preliminary Plat Review

Preliminary Plat Review ...\$500.00 plus \$25 per lot

Final Plat Review ...\$500.00 plus \$75 per lot

Minor Subdivision ...\$250.00 plus \$25 per lot

Plat Amendment Filing Fee ... \$100.00 per lot

Subdivision Filing Fee ...\$50.00 per lot

Inspection Fee ...\$100.00 per lot

If the fund is exhausted before the completion of the subdivision, the developer shall pay the Town of Leeds an amount estimated by the Leeds Engineer or Inspector to be sufficient to cover completion.

k. Temporary Use Review ... \$50.00

l. Variance Application ...Add admin/postage

m. Zoning

Design Review Application ...\$350.00

Zone Change Application ...\$1,000.00 plus \$50.00/acre

IX. RECORDING FEES – Paid by Applicant

X. SERVICE CHANGE, UTILITY PERMITS

a. Application ... \$25.00

b. Permit ... \$40.00

XI. MISCELLANEOUS FEES

a. Inspection, each hour, 1 hour minimum

Residential...\$55.00/hour

Commercial ... \$75.00/hour

b. Outside Consultant ... Actual Cost

c. Project or Development Plan Changes ...\$200.00 per change plus hourly costs of attorney, engineers, consultants

Enforcement: Any person who willfully violates any provision of this Ordinance shall be guilty of a Class B Misdemeanor and will be charged the current fees, as established in Washington County.

Repealer: If any provision or clause of this Ordinance or application thereof to any person or entity or circumstance is held to be unconstitutional or otherwise invalid by any court or competent jurisdiction, such invalidity shall not affect other section(s), provision(s), clause(s) or applications hereof, and to this end the provisions and clauses of this Ordinance are declared to be severable.

THIS ORDINANCE PASSED AND WAS ADOPTED BY THE TOWN OF LEEDS ON THE 12TH DAY OF NOVEMBER, 2008. THIS ORDINANCE SHALL BE EFFECTIVE AS OF NOVEMBER 13, 2008

BY:	YEA	NAY	ABSENT
TRUDY LAW	<u> X </u>	_____	_____
JARED WESTHOFF	<u> X </u>	_____	_____
ALAN ROBERTS	<u> X </u>	_____	_____
KEITH SULLIVAN	_____	_____	<u> X </u>
FRANK LOJKO	<u> X </u>	_____	_____