

TOWN OF LEEDS
CONSOLIDATED FEE SCHEDULE

April 6, 2009

ORDINANCE 2009-04

I. ADMINISTRATION

- a. Certified Mail ...\$5.00
- b. Certified Mail regarding delinquent account ... \$10.00
- c. Copies – Customer Provided
 - 8.5" x 11" ... \$.10 per page
 - 8.5" x 14" ... \$.15 per page
 - 11" x 17" ... \$.20 per page
- d. Copies – Legal / Official Documents
 - 8.5" x 11" ... \$.20 per page
 - 8.5" x 14" ... \$.30 per page
 - 11" x 17" ... \$.40 per page
 - Electronic Copy of Public Meeting\$30.00 each
- e. Copies – Maps
 - 8.5" x 11" Black and White \$5.00
 - 8.5" x 11" Color ... \$7.00
 - 11" x 17' Black and White ...\$8.50
 - 11" x 17' Color ...\$10.00
 - 17" x 22' Black and White ...\$12.00
 - 17" x 22' Black and White ...\$15.00
- f. Fax Transmissions
 - 1st page sending or receiving \$2.00
 - Each additional page ...\$1.00 each
- g. GRAMA Requests
 - Request must be in writing
 - Once request is received, the Town Office has ten (10) days to fill the request
 - Applicant will pay for all expenses associated with the government records request, including research, supplies to grant the request, travel expenses, etc.
- h. Notary Service
 - Resident of Leeds ... No Charge
 - Non-Resident ...\$5.00 per signature
- i. Return Check Fee
 - Any returned check ...\$25.00 per item
 - Certified Mail to notify of delinquent account \$10.00
- J. Staff/Administration Time ... \$30.00 per hour

II. BUILDING PERMITS AND IMPACT FEES

- a. Building Permit Application (NCR) ...\$5.00

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- b. Building Permit Filing Fee ...\$100.00
- c. Building Permit Fee ...Based on Valuation
- d. Building Permit Extension Fee ...1% of evaluation of home
- e. Excavation Permit ...based on volume of earth removed
- f. Excavation Plan Review ...based on volume of earth removed
- g. Impact Fees
 - Park Impact Fee ...\$1,300.00
 - Road Impact Fee ...\$3,295.00
 - Public Safety Impact Fee...\$525.00
- h. Professional Fees
 - Attorney ...Actual Cost to Town
 - Engineer ...Actual Cost to Town
 - Other ...Actual Cost to Town

III. CEMETERY

- j. Cemetery Plot
 - Resident ... \$400.00
 - Non-Resident ...\$800.00
- b. Exhumation ...\$500
- k. Internment
 - i. Weekdays ... \$450
 - ii. Weekends & Holidays ... \$550.00
 - iii. Moving Headstones ... Actual Cost to Town
- l. Sale of Plot back to the Town ...\$100.00

IV. CIVIL PENALTIES FOR VIOLATION OF ORDINANCES

- a. Abatement Costs
 - Removal of noxious weeds; garbage, refuse, deleterious objects or structures, including staff time ...\$50.00 per hour
- b. Penalties
 - First Offense ...\$100.00
 - Second Offense - Same within twelve (12) months ...\$250.00
 - Third or More Offense - Same within twelve (12) months ...\$500.00
 - Civil Penalties assessed for multiple offenses for previously cited violations within a twelve (12) month period shall be in addition to the civil penalties assessed on the prior citations for the same offense.

V. LICENSES

- a. Alcohol License
 - Off Premise, Beer Only ... \$200.00
 - On Premise, Beer Only ...\$ 200.00
 - On Premise, Restaurant Wine and Beer ... \$200.00
- b. Animal Licenses

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- Dog, each license, up to 4 dogs\$5.00 each
- Kennel License, for over 4 dogs ...\$25, plus each dog license
- Commercial Kennel License, see Conditional Use Permit
& Business License
- c. Business License – General Commercial Only ...\$50.00
- d. Business License – Home Occupation Only ...\$50.00
- e. Late Fee Penalty on License Renewal
Beginning February 1, All Business License Renewals will be \$100.00

VI. PARKS AND BUILDING USE

- a. Rental to Town of Leeds Residents - Peach Pit Pavilion (Non-Refundable)
 - 4 hours or less, each day ...\$25.00
 - Over 4 hours, each day ...\$50.00
- b. Rental to Non-Residents – Peach Pit Pavilion (Non-Refundable)
 - 4 hours or less, each day ...\$50.00
 - Over 4 hours, each day ...\$100.00
- c. Rental to Non-Profit Organizations ... No Charge
- d. Cleaning Deposit (Refundable) - Peach Pit Pavilion
Refundable, within 7 days ...\$50.00
- e. Building Rental – as allowed by Town Resolutions

VII. PERMITS

- a. Encroachment Permit
 - Initial Permit ...\$1,050.00
 - Refundable after inspection ... \$500.00
 - Refundable after 1 year ...\$500.00
- b. Handbill Permits
 - Permit... \$30.00
 - Cleanup Bond, Refundable within 7 days \$200.00
- c. Non-Profit Organizations ...\$1.00
- d. Open Air Display Permit ... \$125.00
- e. Peddler, Solicitor, or Itinerant Permit
 - Per Week ... \$100.00
 - Per Year ...\$400.00
- f. Sign Permits
 - Permanent, Each ...\$50.00
 - Temporary, Each ...\$25.00
- g. Special Event Permit ... \$100.00

VIII. PLANNING / DEVELOPMENT FEES (Non-Refundable)

For obligation police, legal recovery fees, news publication,

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- and administrative costs.
- a. Annexation Application ... \$800.00
- b. Appeal Application
- c. Conditional Use Permit
 - Category 1 ...\$100.00
 - Category 2 ...\$350.00
 - Category 3 ...\$2,000.00
- d. General Plan Amendment Application ...\$1,000.00
- e. Hillside Permit Review ... \$200.00
- f. Lot Line Adjustment ... \$200.00
- g. Ordinance Amendment Application ... \$1,000.00
- h. Sign Review Board ... \$100.00
- i. Site Plan Review ... \$200.00 plus \$50.00 per acre
Site Plan Review is used for commercial, industrial and institutional developments; site plans to the Hillside Review Board; site plans that go to the Planning Commission. Exceptions are Public Schools and minor additions to existing buildings.
- j. Subdivisions
 - Conceptual Review ...\$250.00 plus \$25 per lot
(Fees to be applied to Preliminary Plat Review)
 - Preliminary Plat Review ...\$500.00 plus \$25 per lot
 - Final Plat Review ...\$500.00 plus \$75 per lot
 - Minor Subdivision ...\$250.00 plus \$25 per lot
 - Plat Amendment Filing Fee ... \$100.00 per lot
 - Subdivision Filing Fee ...\$50.00 per lot
 - Inspection Fee ...\$100.00 per lot
If the fund is exhausted before the completion of the subdivision, the developer shall pay the Town of Leeds an amount estimated by the Leeds Engineer or Inspector to be sufficient to cover completion.
- k. Temporary Use Review ... \$50.00
- l. Variance Application ... Add Postage costs and Administrative Time @ \$30.00 per hour
- m. Zoning
 - Design Review Application ...\$350.00
 - Zone Change Application ...\$1,000.00 plus \$50.00/acre
- IX. RECORDING FEES – Paid by Applicant
- X. SERVICE CHANGE, UTILITY PERMITS
 - a. Application ... \$25.00
 - b. Permit ... \$40.00
- XI. MISCELLANEOUS FEES
 - a. Inspection, each hour, 1 hour minimum

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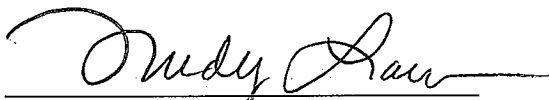
- Residential...\$55.00/hour
- Commercial ... \$75.00/hour
- b. Outside Consultant ... Actual Cost
- c. Project or Development Plan Changes ...\$200.00 per change plus hourly costs of attorney, engineers, consultants

Enforcement: Any person who willfully violates any provision of this Ordinance shall be guilty of a Class B Misdemeanor and will be charged the current fees, as established in Washington County.

Repealer: If any provision or clause of this Ordinance or application thereof to any person or entity or circumstance is held to be unconstitutional or otherwise invalid by any court or competent jurisdiction, such invalidity shall not affect other section(s), provision(s), clause(s) or applications hereof, and to this end the provisions and clauses of this Ordinance are declared to be severable.

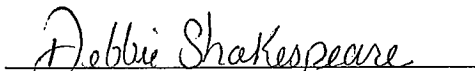
THIS ORDINANCE PASSED AND WAS ADOPTED BY THE TOWN OF LEEDS ON THE 25TH DAY OF MARCH 2009, THIS ORDINANCE SHALL BE EFFECTIVE AS OF APRIL 6TH, 2008

BY:	YEA	NAY	ABSENT
TRUDY LAW	<u>X</u>	___	___
JARED WESTHOFF	<u>X</u>	___	___
ALAN ROBERTS	<u>X</u>	___	___
KEITH SULLIVAN	<u>X</u>	___	___
FRANK LOJKO	<u>X</u>	___	___



 Trudy Law, Mayor

ATTEST:



 Debbie Shakespeare, Clerk/Recorder



TOWN OF LEEDS

218 NORTH MAIN STREET
PO BOX 460879
LEEDS, UT 84746-0879
PHONE: 435-879-2447 FAX: 435-879-6905
E-mail: leedstownhall@beyondbb.com
Website: www.leedstown.org

CERTIFICATE OF POSTING

I, Debbie Shakespeare, duly appointed and acting Clerk/Recorder for the Town of Leeds,
hereby certify that the forgoing ordinance 2009-04
was passed by the Leeds Town Council on the 25th day of March, 2009,
and that copies of the foregoing ordinance were posted at three public places within the Town
this 26th day of March 2009, which public places were:

Leeds Town Hall
Leeds Post Office
Leeds Market

Dated this 26th day of March 2009.

Debbie Shakespeare
Debbie Shakespeare, Clerk/Recorder