

TOWN OF LEEDS

ORDINANCE 2009-14

TOWN OF LEEDS MEETING SCHEDULE

AN ORDINANCE OF THE LEEDS TOWN COUNCIL ESTABLISHING A TIME FOR REGULAR TOWN COUNCIL MEETINGS AND PLANNING COMMISSION MEETINGS

WHEREAS, the Town Council of the Town of Leeds has held a Town Council Meeting on the 18th day of November, 2009; and discussed the 2010 meeting schedules; and

WHEREAS, the Town Council decided that scheduling Town Council Meetings two times a month (semimonthly), and Planning Commission Meeting once a month, to be the best means to conduct town business; and

WHEREAS, the Town Council decided that semimonthly Town Council Meetings should include both 1) a business session in which it could hold public hearings and act on any town business and 2) a work session in which it could discuss details of town business prior to taking action at a subsequent Town Council Meeting would enable the Council to accelerate town business as well as consider applications made to the Town in a timely manner; and

WHEREAS, the Town Council decided that semimonthly Town Council Meetings including both business sessions and work sessions would enable the Council to accelerate town business as well as consider applications made to the Town in a timely manner and allow more time to discuss details of upcoming Town Council Meeting agenda items, and to prevent agenda items from being unnecessarily and repeatedly continued; and

WHEREAS, the Town Council of the Town of Leeds further recognizes the need to keep the schedule of the first Wednesday of each month for the Planning Commission Meeting, and the second and fourth Wednesday of each month, (with the exception of the Town Council meeting day in November and December 2009, which will be held only on the 2nd Wednesday, respectively) for the Town Council Meetings; and

WHEREAS, the Town Council of the Town of Leeds understands the need to provide proper notice if any changes to this schedule become necessary.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LEEDS, UTAH, THAT THE FOLLOWING SHALL BE ADOPTED:

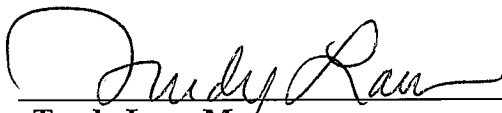
1. The Leeds Planning Commission will conduct Planning Commission Meetings at 7:00 pm in the Leeds Town Hall on the 1st Wednesday of each month, unless proper notification is given.

2. The Leeds Town Council will conduct Town Council Meetings at 7:00 pm in the Leeds Town Hall on the second and fourth Wednesdays of each month, with the exception of November & December to adjust for the Thanksgiving and the Christmas Holiday dates, in which months only one Town Council Meeting will held on the second Wednesday, respectively, unless proper notification is given.
3. The Town Council will provide proper notice of any changes to this 2010 Town of Leeds Meeting Schedule.
4. This Ordinance shall become effective on November 19, 2009.

ORDINANCE 2009-14 PASSED AND WAS ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF LEEDS, WASHINGTON COUNTY, STATE OF UTAH, ON THIS 18th DAY OF November 2009, AND BECOMES EFFECTIVE ON November 19, 2009

ROLL CALL VOTE:

| | Yea | Nay | Abstain | Absent |
|----------------------------------|------------|-------------------|-------------------|-------------------|
| MAYOR TRUDY LAW | <u>✓</u> | <u> </u> | <u> </u> | <u> </u> |
| COUNCILMAN JARED WESTHOFF | <u>✓</u> | <u> </u> | <u> </u> | <u> </u> |
| COUNCILMAN ALAN ROBERTS | <u>✓</u> | <u> </u> | <u> </u> | <u> </u> |
| COUNCILMAN KEITH SULLIVAN | <u>✓</u> | <u> </u> | <u> </u> | <u> </u> |
| COUNCILMAN FRANK LOJKO | <u>✓</u> | <u> </u> | <u> </u> | <u> </u> |



 Trudy Law, Mayor
 TOWN OF LEEDS

ATTEST:



 Debbie Shakespeare, Town Clerk/Recorder



TOWN OF LEEDS

218 NORTH MAIN STREET
PO BOX 460879
LEEDS, UT 84746-0879
PHONE: 435-879-2447 FAX: 435-879-6905
E-mail: leedstownhall@beyondbb.com
Website: www.leedstown.org

CERTIFICATE OF POSTING

I, Debbie Shakespeare, duly appointed and acting Clerk/Recorder for the Town of Leeds,
hereby certify that the forgoing ordinance 2009-14
was passed by the Leeds Town Council on the 18th day of November, 2009,
and that copies of the foregoing ordinance were posted at three public places within the Town
this 19th day of November 2009, which public places were:

Leeds Town Hall
Leeds Post Office
Leeds Market

Dated this 19th day of November 2009.

Debbie Shakespeare
Debbie Shakespeare, Clerk/Recorder

TOWN OF LEEDS

2010 Town Council Meeting Schedule

The Town of Leeds TOWN COUNCIL will hold Town Council Meetings per the schedule below. All Town Council Meetings will be held at Leeds Town Hall, 218 North Main Street, and will begin at 7:00 p.m. If for any reason a meeting is cancelled or rescheduled, proper notice will be given at least 24 hours prior to the scheduled meeting.

All information for meetings must be received by the Clerk/Recorder 20 days prior to any meeting. Any information received after the 20-day cut-off will be on the next meeting's agenda.

| <u>DATE</u> | <u>TYPE</u> | <u>CUT-OFF DAY FOR INFORMATION</u> |
|---|--|---------------------------------------|
| January 13, 2010 January 27, 2010 | Town Council Meeting Town Council Meeting | December 23, 2009 January 7, 2010 |
| February 10, 2010 February 24, 2010 | Town Council Meeting Town Council Meeting | January 21, 2010 February 4, 2010 |
| March 10, 2010 March 24, 2010 | Town Council Meeting Town Council Meeting | February 18, 2010 March 4, 2010 |
| April 14, 2010 April 28, 2010 | Town Council Meeting Town Council Meeting | March 25, 2010 April 8, 2010 |
| May 12, 2010 May 26, 2010 | Town Council Meeting Town Council Meeting | April 22, 2010 May 6, 2010 |
| June 9, 2010 June 23, 2010 | Town Council Meeting Town Council Meeting | May 20, 2010 June 3, 2010 |
| July 14, 2010 July 28, 2010 | Town Council Meeting Town Council Meeting | June 24, 2010 July 8, 2010 |
| August 11, 2010 August 25, 2010 | Town Council Meeting Town Council Meeting | July 22, 2010 August 5, 2010 |
| September 8, 2010 September 22, 2010 | Town Council Meeting Town Council Meeting | August 19, 2010 September 2, 2010 |
| October 13, 2010 October 27, 2010 | Town Council Meeting Town Council Meeting | September 23, 2010 October 7, 2010 |
| November 10, 2010 | Town Council Meeting | October 21, 2010 |
| December 8, 2010 | Town Council Meeting | November 18, 2010 |

TOWN OF LEEDS

2009 Planning Commission Meeting Schedule

Town of Leeds PLANNING COMMISSION will hold one meeting per month. Meetings will be held the first Wednesday of each month. All meetings will be held at Leeds Town Hall, 218 North Main Street, at 7:00 p.m. If for any reason a meeting is cancelled or rescheduled, notice will be given at least 24 hours prior to the scheduled meeting.

All information for meetings must be received by the Clerk/Recorder 20 days prior to any meeting. Any information received after the 20-day cut-off will be on the next meeting's agenda.

| <u>DATE</u> | <u>TYPE</u> | <u>CUT-OFF DAY FOR INFORMATION</u> |
|-------------------|-----------------|------------------------------------|
| January 6, 2010 | Regular Meeting | December 17, 2009 |
| February 3, 2010 | Regular Meeting | January 14, 2010 |
| March 3, 2010 | Regular Meeting | February 11, 2010 |
| April 7, 2010 | Regular Meeting | March 18, 2010 |
| May 5, 2010 | Regular Meeting | April 15, 2010 |
| June 2, 2010 | Regular Meeting | May 13, 2010 |
| July 7, 2010 | Regular Meeting | June 17, 2010 |
| August 4, 2010 | Regular Meeting | July 15, 2010 |
| September 1, 2010 | Regular Meeting | August 12, 2010 |
| October 6, 2010 | Regular Meeting | September 16, 2010 |
| November 3, 2010 | Regular Meeting | October 14, 2010 |
| December 1, 2010 | Regular Meeting | November 10, 2010 |